



2025 Annual General Meeting
The Station Creative Workspace
Wagga Wagga Business Chamber
11/11/2025 at 18:00 PM - 19:00 PM AEDT

Agenda

1. Attendance
2. Apologies, Proxies, Quorum
3. Confirm Minutes of Previous AGM Meeting - 2024 Annual General Meeting
4. President's Report
5. A Year in Review - Presented by the Business Manager
6. Financial Reports
7. Declaration of Election of Directors of the Wagga Wagga Business Chamber
8. Declaration of Office Bearers of the Wagga Wagga Business Chamber
9. General Business
 - a. Motion to Amend Constitution (Appendix)
10. Next Meeting and Close

Appendix 9A

Notice of Motion to Amend the Constitution

To be considered at: The Annual General Meeting Date

of meeting: 11 November 2025

Location: The Station Creative Workspace, Wagga Wagga, NSW 2650

Background

The current Constitution of the Wagga Wagga Business Chamber (“the Chamber”) was adopted in 2018 and has served as the governing document of the organisation since that time.

Following a governance review in 2025, the Board recommends adopting a modified model constitution that aligns with the Associations Incorporation Act 2009 (NSW), and reflects contemporary governance and operational practices suitable for a modern business chamber.

Motion

That the members of the Wagga Wagga Business Chamber:

1. Rescind the existing Wagga Wagga Business Chamber Constitution adopted in 2018; and
2. Adopt in its place the Wagga Wagga Business Chamber Draft Constitution (October 2025) as circulated to members, to take effect immediately upon registration with NSW Fair Trading.

Summary of Key Amendments

- Structural change: Revised into five Parts aligned with the Associations Incorporation Act 2009 (NSW);
- Objects and purpose: Broadened to cover businesses across the Region, with emphasis on advocacy, collaboration, and support for local business on a not-for-profit basis as recommended by Business NSW.
- Membership: Restricted to individuals (with provision for representatives of organisations); electronic applications, registers, and communications allowed; automatic cessation after 3 months non-payment.
- Governance: Committee of 9 members (President, Vice President, Secretary, Treasurer, 5 ordinary members); two-year terms; updated casual vacancy criteria; delegation powers clarified.
- Meetings: Electronic and hybrid meetings allowed; proxy voting removed; quorum for general meetings reduced from 8 to 7 members; electronic ballots permitted.
- Discipline and disputes: Simplified disciplinary process; modernised mediation and arbitration process referencing Community Justice Centres Act 1983 and Commercial Arbitration Act 2010.

- Financial and administrative updates: Clarified authorisations, accounting, and non-profit clauses; supports electronic records; modernised winding-up provisions.
- General compliance: Legislative references updated; introduces Business Manager role to assist administration.

Recommendation

The Committee recommends that members vote in favour of this motion to adopt the updated Constitution, ensuring the Chamber remains compliant, modern, and capable of effectively representing the business community across the Region.

Mover: Jennifer Hand Seconder:

Tim Sheather

Date lodged: 14 October 2025

Special Resolution

In accordance with section 39 of the Associations Incorporation Act 2009 (NSW), this motion constitutes a special resolution. Notice of this motion has been provided to members at least 21 days prior to the meeting, and the resolution will require approval by at least three-quarters (75%) of members present and entitled to vote.